

**MINISTRY of DEFENSE ADVISORS (MoDA)**  
**Position Description – TUNISIA: Special Operations Forces (SOF)**

**Title: Senior Advisor Special Operations Forces**

**COCOM: AFRICOM**

**Grade: GS-13/14/15**

**Tour Length: 12 to 24 months**

**Location: Tunis, Tunisia**

**Clearance: Secret**

**\* Eligibility: Applicants must be DoD Civilians in GS-13/14/15 pay grades or equivalent**

**Background:**

The Special Operations Force Advisor (SOF MoDA) will advise the Tunisian Ministry of Defense on integrating the existing Special Operations Capabilities within the Tunisian Armed Forces (TAF) on behalf of the U.S. MIL Team, Tunis. In line with objectives established within the U.S.-Tunisia Bilateral Country Action Plan (BCAP), the SOF MoDA will advise the TAF at the ministerial, service, and Head Quarters (HQ) level on the development of a full spectrum of capabilities for Special Operations Forces (SOF). The SOF MoDA works at the direction of the Senior Defense Official (SDO/DATT) and will advise the Ministry of Defense, TAF and Tunisian SOF HQs on the employment of Tunisian SOF in support of Tunisian and U.S. security requirements and BCAP end states. The Tunisian SOF MoDA will support implementation and sustained execution of several Tunisian Building Partner Capacity (BPC) initiatives.

**Specific Tasks:**

- Development of SOF capabilities includes resourcing of doctrine, organization, training, materiel, leadership and education, personnel, and facilities.
- Indirectly support the implementation and sustained execution of several Tunisian Building Partner Capacity efforts; AGI –Tunisian Air Force, Army, and Intelligence joint air-to-ground operations, and Institutional Training Capacity.
- Support Tunisian Special Operations Forces (T-SOF); Army, Air Force and Navy units to ensure they are trained and equipped to conduct unilateral and SOF Operations.
- Support the development and operational effectiveness of the ARSD (MOD Intelligence) Service HQs with respect to Tunisian SOF operations and intelligence support.
- Primarily partner with Army Service HQ and the GFS (Tunisian Groupment de Forces) Commander and as the Tunisian SOF capacity develops, support the Joint Operations Command development for Air Force, Army Service HQs and SOF Command elements.

**Required Knowledge, Skills and Experience:**

- 10-15 Years military experience including serving in Special Operations Forces (SOF).
- 10 Years mission planning experience for SOF.
- Prior experience as an Advisor with unconventional (SOF) and/or conventional forces at the Battalion level.
- Relevant regional experience working with developing Partner Force SOF.
- Minimum 5 years of experience supporting OSD, CJCS, Service HQs, Combatant Command, Joint and/or Combined Task Forces in SOF related functions.
- Knowledge of DoD U.S. security cooperation and security assistance programs.
- Demonstrated communication skills and the ability to work collaboratively with counterparts to help them achieve goals through the provision of quality advice, support, and mentoring.

- Proven success in individual and organizational capacity building and aptitude to share knowledge, mentor and coach others.
- Demonstrated ability to work in an environment with limited resources and to apply innovative and creative solutions to resolve problems.

**Additional Information:**

- Incumbent must be available for detail from their home organization for a period of at least 14 months to include training, preparation and a 12 to 24-month assignment.
- The selected MoDA will do a Temporary Change of Station (TCS) move to Tunis, Tunisia for 12 to 24 months and will receive post differential and Cost of Living Allowance (COLA) while assigned to post. COLA is calculated based on the comparative cost-of-living at the foreign post versus the cost-of-living in Washington DC. COLA is not a direct calculation of base salary multiplied by the COLA percentage, but rather a percentage of spendable income as determined by the Department of State. For more information about COLA, go to:  
[https://aoprals.state.gov/content.asp?content\\_id=245&menu\\_id=74](https://aoprals.state.gov/content.asp?content_id=245&menu_id=74)
- This position is eligible to receive Relocation Incentive Pay in accordance with 5 U.S.C. § 5753 and DSCA policy.
- It is incumbent upon the applicant to understand the entitlements when considering applying for this position, and it is recommended that applicants seek guidance from their organization's payroll activity to better understand how the entitlements are calculated and their impact on the applicant's personal income.

**HOW TO APPLY**

Interested applicants should submit the following:

1. Cover Letter: Summarize how your skills and capabilities align with the requirements
2. Complete, narrative chronological resume
3. Current SF-50: redact SSN and date of birth
4. Three (3) Supervisor references: required from current supervisor and supervisor(s) from prior deployments
5. Documentation of command/ component approval to deploy

Submit complete application package to the MoDA Program Office email address:

[dscanrc.bpc.list.moda@mail.mil](mailto:dscanrc.bpc.list.moda@mail.mil)

**Command Approval is required:**

**Department of the Army Employees:** Must submit the endorsement of their command leadership along with an application and their resume to the Assistant G-1 for Civilian Personnel ECW team. Click on the following link and create an account to begin: [www.apan.org](http://www.apan.org). After creating the account, download the Request for Deployment (RFD) fillable form and process through chain of command as instructed.

**Air Force Employees:** Must submit approved AF Expeditionary Civilian application to the AF Expeditionary Civilian team prior to MoDA consideration. The employee is required to obtain

WG/CC or equivalent approval, when approved submit application and resume to the AFPC Expeditionary Civilian team at [afpc.expeditionarycivilian@us.af.mil](mailto:afpc.expeditionarycivilian@us.af.mil) for final AF action. The AFPC team will submit to MoDA for consideration. The application and other information are available at the AF Expeditionary Civilian site:  
[https://cs2.eis.af.mil/sites/12852/AFKN\\_Docs/Forms/AllItems.aspx](https://cs2.eis.af.mil/sites/12852/AFKN_Docs/Forms/AllItems.aspx)

**Navy and US Marine Corps Employees:** Click on the following link to the MoDA Application and Command Support Form for DON Employees:  
<https://portal.secnv.navy.mil/orgs/MRA/DONHR/OCHRStennis/Expeditionary%20Civilian%20Workforce/Forms/AllItems.aspx>

Submit completed MoDA Application and Command Support Form for DON Employees to the group email inbox: [OCHRSTE\\_EC@navy.mil](mailto:OCHRSTE_EC@navy.mil). Ensure “MoDA” appears in the subject line.

**Other DoD Agency Employees:** Provide approval memo staffed through your appropriate Deployment Coordinator or agency headquarters.

\*If you do not know your agency’s deployment coordinator, contact the MoDA recruiting team:  
[dsca.ncr.bpc.list.modaprograminfo@mail.mil](mailto:dsca.ncr.bpc.list.modaprograminfo@mail.mil)