

DOD Mentoring Resource Portal

MENTORING PROGRAM ASSESSMENT - MENTEE

Metrics

MENTORING PROGRAM ASSESSMENT - MENTEE

Purpose:

The intent of this resource is to gather feedback from program participants regarding their overall experiences with the **[Insert DOD Component/Agency]** Mentoring Program.

Audience:

Mentees

How to Use:

Use this feedback in its entirety, or select specific questions you find most relevant for your Mentoring Program. You may use the assessment in its current format and collect the data manually, or enter the questions into your preferred technology platform that automatically aggregates the information for you.

Step 1: Enter organization-specific information in place of the [bracketed, red font].

Step 2: Customize the assessment by adding questions specific to your organization or removing questions that are not applicable.

Step 3: Distribute this document to the Mentees participating in the program.

Step 4: Once the Mentees return the assessment, aggregate the responses for each question.

Step 5: Enter the results into an Excel sheet to track year-over-year data.

Common Terms

The following are common terms associated with the DOD Mentoring Resource Portal:

Mentor, also known as Advisor, is a trusted counselor or guide who is involved in the development and support of one who is less experienced.

Mentee, also known as Protégé or Learner, is the more junior person being mentored.

Mentoring Program Coordinator, also known as Mentoring Program Manager, is responsible for the overall management of the Mentoring Program.

Information Source Disclaimer

Most of the information on this mentoring resource was obtained from the [Mentorship Program Assessment/Feedback, Secretary of the Navy, Command Mentor Team](#) document. All content is provided for informational purposes only.

Did you achieve the objectives you set for this program?

Yes

No

Comments

I pursued additional training or professional development activities as a result of the mentoring discussions

Yes

No

Comments

Are you planning to continue the mentoring relationship?

Yes

No

Comments

Please provide comments on any helpful advice, assignment or training, suggested by your Mentor:

How can we improve the Mentoring Program?
(Please provide specific examples)