



EVOLVE EXPANDE XCEL
Emerge to Greater Heights

2022 DoD VIRTUAL BENEFITS & WORK-LIFE SYMPOSIUM



FERS Retirement Coverage Determination

William (Bill) Russo | September 28, 2022

Objectives

- **Gain understanding of the history of the Federal Retirement Employee System**
- **Overview & Coverage Determination that governs the determination of an employee's retirement system coverage**
- **Determine the correct FERS retirement coverage of an employee**

References

Title 5, United States Code (U.S.C.), Sections

- 8402
- 8411

Title 5, Code of Federal Regulations (C.F.R.), Parts

- 846

Public Law 99-335, Federal Employees Retirement System

Public Law 112-96, Section 5001 of the "Middle Class Tax Relief and Job Creation Act of 2012

Section 401 of the "Bipartisan Budget Act of 2013

CSRS & FERS Handbook for Payroll and Personnel Offices, Chapters

- 10-12
- 20
- 22

Questions to Consider

Who is covered by:

- **FERS**
- **FERS-RAE**
- **FERS-FRAE**

FERS Coverage Determination

Public Law 99-335 established the Federal Employees Retirement System (FERS) which became effective January 1, 1987:

- Employees who are first hired after December 31, 1983, are covered by FERS unless they are serving under temporary limited appointments NTE 1 year or appointments with intermittent tours of duty

Public Law 112-96, Section 5001 of the "Middle Class Tax Relief and Job Creation Act of 2012, made significant changes to the Federal Employees Retirement System (FERS):

- Employees hired after December 31, 2012 who are not excluded from FERS coverage become subject to **FERS-Revised Annuity Employee (RAE)** and will have to pay 3.1% of their salary as employee contributions for the FERS basic benefit

Section 401 of the "Bipartisan Budget Act of 2013, signed into law by the President on December 26, 2013, created another class of FERS coverage, FERS-Further Revised Annuity Employee (FERS-FRAE):

- Employees hired after December 31, 2013, who are not excluded from FERS coverage become subject to **FERS-Further Revised Annuity Employee (FRAE)** coverage and must pay even higher employee contributions of 4.4% for the FERS basic benefit than FERS-RAE employees

FERS Coverage Determination (FERS-RAE)

- Employees hired after **December 31, 2012** who are not excluded from FERS coverage become subject to **FERS-Revised Annuity Employee (RAE)** however, employees **will be excluded** from **FERS-RAE** coverage if any of these exceptions apply:
 - **Exception 1:** the individual on **December 31, 2012**, was covered under FERS;
 - **Exception 2:** the individual on **December 31, 2012**, was performing civilian service which is creditable or potentially creditable service under FERS (for example the employee may have been covered under another retirement system from which service credit may be transferred to FERS, such as CSRS, CSRS-Offset, Foreign Service, Federal Reserve, or CIARDS)
 - **Exception 3:** the individual on **December 31, 2012**, was not covered under FERS and was not performing civilian service which is creditable or potentially creditable service under FERS, but as of **December 31, 2012** had performed at least **five years** of civilian service creditable or potentially creditable under FERS, including service subject to CSRS or CSRS-Offset
- In general, employees who meet the requirements to retain original **FERS coverage** based on their status as of **December 31, 2012**, will continue to be subject to the original **FERS coverage**

NOTE: Military service for which a deposit has been paid is not considered creditable for determining the **five years** of service for exemption from **FERS-RAE** or **FERS-FRAE**.

FERS Coverage Determination (FERS-FRAE)

- Employees hired after **December 31, 2013**, who are not excluded from FERS coverage become subject to **FERS-Further Revised Annuity Employee (FRAE)** unless they meet specific service requirements as of **December 31, 2012**, that would allow them to be subject to the original FERS or if they meet specific service requirements as **December 31, 2013**, that would allow them to be subject to FERS-RAE; however, employees **will be excluded** from **FERS-FRAE** coverage and **subject to FERS coverage** if any of these exceptions apply:
 - **Exception 1:** the individual on December 31, 2012, was covered under FERS;
 - **Exception 2:** the individual on **December 31, 2012**, was performing civilian service which is creditable or potentially creditable service under FERS (for example the employee may have been covered under another retirement system from which service credit may be transferred to FERS, such as CSRS, CSRS-Offset, Foreign Service, Federal Reserve, or CIARDS)
 - **Exception 3:** the individual on **December 31, 2012**, was not covered under FERS and was not performing civilian service which is creditable or potentially creditable service under FERS, but as of **December 31, 2012** had performed at least five years of civilian service creditable or potentially creditable under FERS, including service subject to CSRS or CSRS-Offset

FERS Coverage Determination (FERS-FRAE) *cont...*

- Employees hired after **December 31, 2013**, who are not excluded from FERS coverage become subject to **FERS-Further Revised Annuity Employee (FRAE)** unless they meet specific service requirements as of **December 31, 2012**, that would allow them to be subject to the original FERS or if they meet specific service requirements as **December 31, 2013**, that would allow them to be subject to FERS-RAE; however, employees **will be excluded** from **FERS-FRAE** coverage and subject to **FERS-RAE** coverage if any of these exceptions apply:
 - **Exception 1:** the individual on **December 31, 2013**, was covered under FERS-RAE
 - **Exception 2:** the individual on **December 31, 2013**, was performing civilian service which is creditable or potentially creditable service under FERS (for example, the individual may have been performing service under another retirement system from which service credit may be transferred to FERS, such as CSRS, CSRS-Offset, Foreign Service, Federal Reserve, or CIARDS)
 - **Exception 3:** the individual on December 31, 2013, was not covered under FERS and was not performing civilian service which is creditable or potentially creditable service under FERS, but as of **December 31, 2013**, had performed at least five years of civilian service creditable or potentially creditable under FERS, including service subject to CSRS or CSRS-Offset

FERS Coverage Determination (Potentially Creditable Service)

- In making coverage determinations count all creditable civilian service that is **potentially** creditable on the effective date of the personnel action requiring the coverage determination
- The coverage decision remains valid even though the employee may never ever take all the actions needed for the service to become **fully** creditable
 - Certain categories of service become fully creditable only if the employee takes applies to pay for the service by a deadline established in law,
or
 - Waives rights to benefits under another retirement system for Federal employees
 - ❖ For example, service covered by the Foreign Service Pension System (FSPS) is **potentially** (but not **fully**) creditable until an employee has waived his or her rights to benefits under that system and made the necessary deposit to OPM

FERS Coverage Determination (Determination Tables)



New Hire

STEP	DECISION FACTOR	IF YES ...	IF NO ...
1	Does employee have prior non-Federal service that was covered by or creditable under CSRS? (See section 10A1.3-3B)	Go to Step 2	Go to Step 5
2	Does employee meet 5 year test? (See section 10A1.1-2I)	Go to Step 3	Skip to Step 5
3	Is current appointment excluded from CSRS? (See section 10A1.3-3)	Go to Step 4	Coverage under CSRS Offset with option to elect FERS
4	Is current appointment excluded from FERS? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Covered by FICA with option to elect FERS
5	Is appointment excluded from FERS by law or regulation? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Go to Step 6
6.	Is appointment effective on or after January 1, 2013	Coverage under FERS-RAE	Coverage under FERS

Transfers & Conversions

STEP	DECISION FACTOR	IF YES ...	IF NO ...
1	Does employee have prior non-Federal service that was covered by or creditable under CSRS? (See section 10A1.3-3B)	Go to Step 2	Go to Step 5
2	Does employee meet 5 year test? (See section 10A1.1-2I)	Go to Step 3	Skip to Step 5
3	Is current appointment excluded from CSRS? (See section 10A1.3-3)	Go to Step 4	Coverage under CSRS Offset with option to elect FERS
4	Is current appointment excluded from FERS? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Covered by FICA with option to elect FERS
5	Is appointment excluded from FERS by law or regulation? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Go to Step 6
6.	Is appointment effective on or after January 1, 2013	Coverage under FERS-RAE	Coverage under FERS

Rehires

STEP	DECISION FACTOR	IF YES ...	IF NO ...
1	Does employee have prior non-Federal service that was covered by or creditable under CSRS? (See section 10A1.3-3B)	Go to Step 2	Go to Step 5
2	Does employee meet 5 year test? (See section 10A1.1-2I)	Go to Step 3	Skip to Step 5
3	Is current appointment excluded from CSRS? (See section 10A1.3-3)	Go to Step 4	Coverage under CSRS Offset with option to elect FERS
4	Is current appointment excluded from FERS? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Covered by FICA with option to elect FERS
5	Is appointment excluded from FERS by law or regulation? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Go to Step 6
6.	Is appointment effective on or after January 1, 2013	Coverage under FERS-RAE	Coverage under FERS

Determination Tables (New Hire: Exercise #1)

Instructions: Use the New Hire Determination Table to complete this exercise

Is Employee Charlie covered under FERS, FERS-RAE or FERS-FRAE?

Description:

Employee Charlie was hired into an appointment that conveys coverage and has no previous service.

Checklist History:

Type Action	Appointment	Coverage	Effective Dates	Follows a Break in Service?	Eligible to Elect FERS?
First Hire	Career Conditional	?	2/1/2013 -----	N/A	N/A

Determination Tables (New Hire)

Type Action	Appointment	Coverage	Effective Dates	Follows a Break in Service?	Eligible to Elect FERS?
First Hire	Career Conditional	?	2/1/2013 -----	N/A	N/A

Step	Decision Factor	If Yes...	If No...
1	Does employee have prior non-Federal service that was covered by or creditable under CSRS? (See section 10A1.3-3B)	Go to Step 2	Go to Step 5
2	Does employee meet 5 year test? (See section 10A1.1- 2I)	Go to Step 3	Skip to Step 5
3	Is current appointment excluded from CSRS? (See section 10A1.3-3)	Go to Step 4	Coverage under CSRS Offset with option to elect FERS
4	Is current appointment excluded from FERS? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Covered by FICA with option to elect FERS
5	Is appointment excluded from FERS by law or regulation? (See section 10A1.3-5)	Coverage under FICA only (unless not applicable)	Go to Step 6
6	Is appointment effective before January 1, 2013?	Coverage Under FERS	Go to Step 7

Retirement Coverage Determination Tables

New Hires: Presumes no prior Federal service under FERS or any other retirement system

Determination Tables (New Hire)

Type Action	Appointment	Coverage	Effective Dates	Follows a Break in Service?	Eligible to Elect FERS?
First Hire	Career Conditional	?	2/1/2013 -----	N/A	N/A

Step	Decision Factor	If Yes...	If No...
7	Was employee on December 31, 2012, performing civilian service that was creditable or potentially creditable under FERS (e.g. Peace Corp volunteer service or service covered under another retirement system for which credit may be transferred to FERS, such as Foreign Service, Federal Reserve, or CIARDS?)	Coverage Under FERS	Go to Step 8
8	Does employee as of December 31, 2012, have at least 5-years of creditable or potentially creditable service under FERS?	Coverage under FERS	Go To Step 9
9	Is appointment effective on or after January 1, 2013, and before January 1, 2014?	Coverage under FERS-RAE	Go to Step 10
10	Was employee on December 31, 2013, performing civilian service that was creditable or potentially creditable under FERS (e.g. Peace Corp volunteer service or service covered under another retirement system for which credit may be transferred to FERS, such as Foreign Service, Federal Reserve, or CIARDS?)	Coverage under FERS-RAE	Go to Step 11
11	Does employee as of December 31, 2013, have at least 5-years of creditable or potentially creditable service under FERS?	Coverage under FERS-RAE	Coverage under FERS-FRAE

Retirement Coverage Determination Tables

New Hires: Presumes no prior Federal service under FERS or any other retirement system

Determination Tables (New Hire: Exercise #1 Answer)

Employee Charlie is covered under FERS-RAE

On December 31, 2012, the employee did not meet the requirements that would permit coverage under original FERS. Employee Charlie was not covered under FERS on December 31, 2012, nor did Employee Charlie have at least 5 years of creditable or potentially creditable civilian service as of December 31, 2012. Employee Charlie's appointment was effective on or after January 1, 2013 and before January 1, 2014.

Determination Tables (Transfer/Conversion: Exercise #2)

Instructions: Use the Transfer/Conversion Determination Table to complete this exercise

Is Employee Bravo covered under FERS, FERS-RAE or FERS-FRAE?

Description:

Employee Bravo changed agencies from an appointment that did not confer coverage to one that does (that is, temporary to career-conditional), with less than 5 years of creditable service.

Checklist History:

Type Action	Appointment	Coverage	Effective Dates	Follows a Break in Service?	Eligible to Elect FERS?
First Hire	Temporary	FICA	3/1/1991 – 2/29/1992	N/A	N/A
Transfer	Career Conditional	?	3/1/1992 –	N/A	?

Determination Tables (Transfer/Conversion: Exercise #2 Answer)

Employee Bravo is covered under FERS

Employee Bravo is automatically covered under FERS.

Determination Tables (Rehire: Exercise #3)

Instructions: Use the Rehire Determination Table to complete this exercise

Is Employee Alpha covered under FERS, FERS-RAE or FERS-FRAE?

Description:

Employee Alpha receives a FERS covered appointment effective January 2, 2014. Employee had one previous period of civilian service with the Federal Government covered under FERS from September 14, 2009 to December 29, 2012.

Checklist History:

Type Action	Appointment	Coverage	Effective Dates	Follows a Break in Service?	Eligible to Elect FERS?
First Hire	Career Conditional	FERS	9/14/2009 – 12/29/2012	Yes	N/A
Rehire	Career	?	1/2/2014 –	N/A	N/A

Determination Tables (Rehire: Exercise #3)

Employee Alpha is covered under FERS-FRAE

On December 31, 2012, the employee did not meet the requirements that would permit coverage under original FERS. Employee Alpha was not covered under FERS on December 31, 2012, nor did Employee Alpha have at least 5 years of creditable or potentially creditable civilian service as of December 31, 2012. Likewise, as of December 31, 2013, Employee Alpha did not meet the requirement that would permit coverage under FERS-RAE. The employee was not covered under FERS-RAE and was not performing civilian service that was creditable under FERS on December 31, 2013, nor did the employee have at least 5 years of creditable civilian service as of December 31, 2013.

Group Exercise & Questions





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Portability of Benefits Reminders for Staffers

LaShawna Jordan | September 2022

PORTABILITY OF BENEFITS REMINDERS

- Critical Elements of Portability
- Gaining Agency Human Resources Office Roles & Responsibilities
- Portability Error Corrections Review
- Communication Between and Across Agency Components is Essential
- FERS Retirement Calculations
- Portability of Benefits Reference Guide (February 26, 2021)

[https://www.dcpas.osd.mil/sites/default/files/2021-04/DPCAS Portability of Benefits Reference Guide Final February 26 2021 update.pdf](https://www.dcpas.osd.mil/sites/default/files/2021-04/DPCAS%20Portability%20of%20Benefits%20Reference%20Guide%20Final%20February%2026%202021%20update.pdf)



Portability of Benefits Reminders for Staffers



Questions





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Reemployed Annuitants

Tonya L Hall | September 28, 2022

Reemployed Annuitants (Notifying OPM)

- Effective October 1, 2019, OPM has initiated a new process for agencies to send notification regarding the hiring of reemployed annuitants. As part of the process, the “Notification to OPM of Reemployment of Annuitant” has replaced form OPM 1482. The ReemployedAnnuitant@opm.gov email has also replaced HBPremium@opm.gov.
- The ReemployedAnnuitant@opm.gov email now serves as the primary channel of communication for agencies to report and inquire about matters pertaining to Reemployed Annuitants.

Reemployed Annuitants (Email Subject Lines)

- When sending a notice to OPM through ReemployedAnnuitant@opm.gov, the agency is required to enter one of the following Subject Lines for the email:
 - Notice of Reemployment of a Non-Disability Annuitant or
 - Notice of Reemployment of a Disability Annuitant

NOTE: It is important to distinguish whether the annuitant retired on a disability or a non-disability retirement since there are different teams that handle these types of retirements.

Reemployed Annuitants (Reemployment of Annuitant Form)

Agencies must submit the “Notification to OPM of Reemployment of Annuitant” form to the ReemployedAnnuitant@opm.gov email box when an annuitant is reemployed.
OPM requires that the SF-50 accompany the form

NOTIFICATION TO OPM OF REEMPLOYMENT OF ANNUITANT

OPM requires the below information to determine continued eligibility for annuity. The agency must complete and send this form, along with a copy of the SF 50 to our email address at: ReemployedAnnuitant@opm.gov

1. Retirement Claim Number:

2. Name of Annuitant:

3. Date of Birth:

4. SSN:

Appointment

5. Type of Appointment:

6. Date of Appointment (Month, Day, Year):

7. Presidential Appointment? Yes No

8. Dual Comp Waiver (including FEPCA and Public Laws 103-336, 108-136, 108-447 and 108-458) in effect? Yes No

If “No”, indicate Retirement System: CSRS/CSRS Offset _____
FERS _____ FICA _____

9. Was this appointment granted to provide interim relief pending further judicial or administrative review of an agency adverse action, under the provisions of 5CFR 772.102?
 Yes No

Insurance

10. Does appointment allow FEGLI coverage? Yes No

11. If so, did annuitant make new elections? No (if no, go to Item 11) _____ Yes _____ (if yes, please enclose copy of new elections)

12. If annuitant did not complete a new election, agency should pick-up all FEGLI carried into retirement as of reemployment date except for Option B. What deductions for life insurance does annuitant have under reemployment?

None _____ Basic _____ Option A _____ Option C _____

Option B _____ (note: annuitant can elect to keep Option B under employment, otherwise it is withheld from annuity)

Did annuitant elect Option B withheld from employing agency? Yes No

If “Yes”, Effective date: _____



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Reemployed Annuitants (SF-50)

- The SF-50 will tell OPM the effective date of the reemployment, the type of appointment, the annuitant indicator code (Block 28) and the retirement coverage (Block 30)

Please be sure that the retirement coverage and annuitant indicator are correct before sending information to OPM for processing

NOTIFICATION TO OPM OF REEMPLOYMENT OF ANNUITANT

OPM requires the below information to determine continued eligibility for annuity. The agency must complete and send this form, along with a copy of the SF 50 to our email address at: ReemployedAnnuitant@opm.gov

1. Retirement Claim Number:

2. Name of Annuitant:

3. Date of Birth:

4. SSN:

Appointment

5. Type of Appointment:

6. Date of Appointment (Month, Day, Year):

7. Presidential Appointment? Yes No

8. Dual Comp Waiver (including FEPCA and Public Laws 103-336, 108-136, 108-447 and 108-458) in effect? Yes No

If "No", indicate Retirement System: CSRS/CSRS Offset _____
FERS _____ FICA _____

9. Was this appointment granted to provide interim relief pending further judicial or administrative review of an agency adverse action, under the provisions of 5CFR 772.102? Yes No

Insurance

10. Does appointment allow FEGLI coverage? Yes No

11. If so, did annuitant make new elections? No (if no, go to Item 11) Yes (if yes, please enclose copy of new elections)

12. If annuitant did not complete a new election, agency should pick-up all FEGLI carried into retirement as of reemployment date except for Option B. What deductions for life insurance does annuitant have under reemployment?

None Basic Option A Option C

Option B (note: annuitant can elect to keep Option B under employment, otherwise it is withheld from annuity)

Did annuitant elect Option B withhold from employing agency? Yes No

If "Yes", Effective date: _____



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Reemployed Annuitants (RI 20-46)

Upon notification of a reemployment, OPM will send the agency the RI 20-46 via the ReemployedAnnuitant@opm.gov email box. This form provides important information on the annuitant such as:

- Monthly annuity amount for the salary offset
- Retirement coverage
- Life insurance coverage at the time of retirement

Reemployed Annuitants (Federal Employee Health Benefits (FEHB))

Eligibility to continue or enroll in FEHB is dependent on the appointment type:

- **Permanent Appointment** – Permits continuation, FEHB is transferred from OPM to agency
- If the annuitant **did not** have FEHB as a retiree:
 - May elect FEHB upon reemployment
 - **Can not** earn eligibility to continue coverage into retirement upon separation (eligible for TCC)
- **Temporary Appointment** – FEHB will remain with OPM

Reemployed Annuitants (Federal Employee Group Life Insurance (FEGLI))

- **Temporary Appointment:**
 - Life insurance is administered by OPM; premiums continue to be withheld from the annuity
- **Permanent Appointment:**
 - Life insurance elections are suspended as an annuitant with OPM. Coverage will be automatic with the agency for Basic, Option A & C
- There is a 60 day election opportunity to add coverage if the break in service is at least 180 days. If less, any existing waiver or declination remains the same as annuitant coverage

Note: Any change in coverage will remain after separation

Reemployed Annuitant Separation (Notify OPM)

- The agency completes the “Notification to OPM of Separation of a Reemployed Annuitant-No Benefits Payable” form and notifies OPM via email at ReemployedAnnuitant@opm.gov, attaching the form as well as the separation SF-50

NOTE: When a Supplemental or Redetermined annuity is applicable, the agency prepares the benefits application package and sends it through normal channels to OPM.

NOTIFICATION TO OPM OF SEPARATION OF A REEMPLOYED ANNUITANT- NO BENEFITS PAYABLE

NAME: _____ DOB: _____ SSN: _____

Claim Number: _____

DATE OF SEPARATION _____

Does this annuitant have a disability retirement? ____ Yes ____ No

REEMPLOYED ANNUITANT WAS UNDER A DUAL COMPENSATION WAIVER. PLEASE RESTORE
FEHB _____ FEGLI _____

REEMPLOYED ANNUITANT SEPARATED PRIOR TO ATTAINING ONE FULL YEAR OF SERVICE.
PLEASE RESTORE
FEHB _____ FEGLI _____

APPLICATION FOR REFUND OF EMPLOYEE DEDUCTIONS WILL BE SUBMITTED

SEPARATION SF 50 IS ATTACHED

AGENCY EMAIL ADDRESS _____ AGENCY PHONE # _____

AGENCY OFFICIAL SIGNATURE _____ DATE _____

Agency Responsibilities Upon Separation

- If annuity continued during reemployment, agency must provide OPM with the following:
 - Send SF-2806/3100
 - New SF-2801 or SF-3107
 - New SF-2800/SF-3104 (if applicable)
 - SF-2800 or SF-3104 (If Death In Service occurs)
- If annuity was terminated on or during reemployment:
 - Process the separation in the same manner as any other separating employee
 - Provide annuity estimate upon request
 - OPM will send election letter to employee

Reemployed Annuitants (Federal Employee Health Benefits (FEHB))

Upon separation from Federal service agencies must:

- Notify OPM via email at ReemployedAnnuitant@opm.gov
- Forward all original file copies of FEHB documents to OPM, ROC, PO Box 45, Boyers, PA 16017
- OPM will transfer the FEHB coverage and notify the annuitant

Reemployed Annuitants (Federal Employee Group Life Insurance (FEGLI))

Upon separation from Federal service the agency must:

- Terminate coverage using SF-2821 and send to OPM
- Provide SF-2819 for employee's conversion rights
- Forward all original file copies of FEGLI documents to:
 - ✓ OPM, ROC, PO Box 45, Boyers, PA 16017-0045
- OPM will reinstate the FEGLI coverage (less any post-65 reduction), notify the annuitant and start deducting premiums on the day after separation

Exercise & Questions





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RI 20-124 Form

William (Bill) Russo | September 28, 2022

Agency Certification Requirement

- **BAL 21-104: OPM created form RI 20-124, Certification of Service as a Law Enforcement Officer, Firefighter, Nuclear Materials Courier, Customs and Border Protection Officer (535 Service), or Air Traffic Controller**
- **Agencies must complete this form whenever an employee, who has performed service in one of these special categories, separates from the agency for any reason, including resignation, transfer, retirement (including disability retirement), and death**

Agency Certification Requirement (Official Personnel Folder (OPF))

- If separation is due to reasons other than retirement or death, the completed form RI 20-124 must be filed on the permanent side of the employee's Official Personnel File (OPF)
- If separation is due to retirement or death, the form RI 20-124 must be forwarded to OPM, and any other such certification that may already be on file in the individual's OPF, SF-2806, or SF-3100

Certification Requirement

- **BAL 10-105 required certification of LEO/FF service upon separation from a covered position**
- **Certification lists in chronological order the title of each position, the beginning and ending dates the employee served in each position, the length of service in each position, the PD number, location of service and special population code (indicating whether coverage was primary, rigorous or secondary), agencies are required to complete the RI 20-124 to certify an employee's service in one of the above mentioned special categories. This is in addition to the requirements set-forth in BAL 10-105.**

**Certification of Service Performed as a Law Enforcement Officer, Firefighter, Nuclear Materials Courier,
 Customs and Border Protection Officer (535 Service), or Air Traffic Controller**

To be completed when an employee who has performed service in one of these special population categories with an agency separates from the agency for any reason, including resignation, transfer, retirement (including disability retirement), and death.

Section 1: Employee Information

Name of Employee (Last, First, MI) <i>Doe, Jane L.</i>	Date of Birth (mm/dd/yyyy) <i>08/19/1964</i>	Social Security Number <i>222-22-2222</i>
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Section 2: List of Enhanced Service (use additional copies of this form if more space is needed)

Service listed below was performed during the employee's service with Agency Name

Start Date	End Date	Service			Position Title and Position Description Number		Location	Special Population Code (see instructions for list of codes)
		Yrs	Mos	Days	Title	PD Number (not required for ATC service)		
<i>6/23/1990</i>	<i>5/2/1995</i>	<i>4</i>	<i>10</i>	<i>10</i>	<i>Firefighter</i>	<i>3870A</i>	<i>Alexandria, Virginia</i>	<i>01</i>
<i>5/3/1995</i>	<i>8/19/2005</i>	<i>10</i>	<i>3</i>	<i>17</i>	<i>Firefighter</i>	<i>2850A</i>	<i>Dayton, Ohio</i>	<i>01</i>
<i>8/20/2005</i>	<i>11/20/2010</i>	<i>5</i>	<i>3</i>	<i>1</i>	<i>Supervisory Firefighter</i>	<i>5870A</i>	<i>San Diego, California</i>	<i>01S</i>
Total Enhanced Service		<i>20</i>	<i>4</i>	<i>28</i>	Comments:			

Section 3: Agency Certification

I certify that the information shown above accurately reflects verified information in official records.

Signature of Authorized Agency Official <i>James R. Brown</i>	Printed Name of Authorized Agency Official <i>James R. Brown</i>	Title <i>Retirement Benefits Specialist</i>	Date (mm/dd/yyyy) <i>11/27/2010</i>
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For Local Reproduction

RI 20-124
September 2012

Questions

